

WESTVIEW HOMEOWNERS ASSOCIATION

Board of Trustees Meeting Agenda

Wednesday March 23, 2022

Via ZOOM meetings

Call to Order: 7:08pm

Attendance: Nikki Puszak, Meghan Buchek, Laura Ponikvar, Laurie English, AJ Chapin, Samantha Whidden, Jen Caldwell.

Submit minutes for approval from February 23rd and March 9th meeting. **No notes were presented or approved.**

Officer reports:

President-Confirmation from law firm that we are NOT eligible for tax exemption under 501c3. Also, that we are required to file state tax forms. As far as we can tell they have not been filed since 2008 or 2009. **Need to find an HOA tax expert for guidance.**

Vice President-Laura-website updates **Laura was able to get login info for website and is now able to update personally.**

Treasurer-Meghan-reconciliation of budget complete, online payments set-up
Collections-send statements and begin the lien process for those over \$1,000 to start. **We will be more diligent and consistent going forward.**
Invoices to go out 4/1. **After reviewing the budget again, we did not include the cost for Phase 2 of the Playground. Therefore, we will not have enough money for operating costs unless we asses for the Playground.**

Secretary-

Action Items for approval by motion:

Financials:

1. Budget-Are we going to assess for playground this year?

Motion was made to include a \$75 assessment for 2022. Nikki -second the motion. All voted in favor.

2. Invoices to be sent out-shooting for 4/1 need to agree to due date and collections.
3. Member budget meeting set for 4/20 @ 7pm
4. New online payment option-Cheddar Up

Opening Event:

1. Tentatively scheduled for 5/22 pending availability of vendors for activities.
2. AJ & Barbie to help - Get food trucks, bouncy house. Any updates?

Opening event scheduled for 5/22 from 2pm-7pm.
AJ – going to nail down food trucks and bouncy house.

Next meeting scheduled for Wednesday, April 6th @ 7pm