



Westview Homeowners Association
P. O. Box 38212
Olmsted Falls, Ohio 44138
440-235-9143
Email: whoaconnect@gmail.com

NOTICE OF ANNUAL MEETING and ELECTION

Dear Homeowner:

This letter is to inform you that the annual meeting of the Westview Homeowners Association will take place on **Wednesday, November 10, 2021 at 7:00 pm at the Olmsted Community Center, 8170 Mapleway Drive, Olmsted Falls, Ohio 44138** for the purpose of:

Election of eight (8) Trustees to serve on the Board of Trustees

The Trustees will hold office for **three (3) years**, as provided in the WHOA Code of Regulations.

A key component of success for this neighborhood association is an active, volunteer Board of concerned neighbors and homeowners. If you are interested in serving as a Trustee, please contact the Board via email at whoaconnect@gmail.com or send a note by mail to Westview Homeowners Association, P. O. Box 38212, Olmsted Falls, Ohio 44138. Nominations are also accepted the day of the meeting. **Any owner wishing to be elected to the Board of Trustees must be present, in person, at the meeting.**

If you cannot attend the meeting, please assign your vote to the President of the Association or to a Member of your choice. The proxy holder must also be a member in Good Standing, and the proxy holder must attend the meeting in order to vote on your behalf. This completed form may be mailed, sent as an attachment to whoaconnect@gmail.com, or given to a neighbor who will attend or to any current Board Member any time prior to a regular or special meeting of the Association. Proxies must be returned to the Westview Homeowners Association prior to the Annual Meeting in order to be honored. If you assign your proxy to another member, they must present the proxy at the start of the meeting. If you would like to complete your proxy electronically, you may do so by completing the form located here - <https://forms.gle/2yEDE7qb9SrXpLa77>. All fields must be completed. Please only submit one proxy form per lot.

If you do not submit a timely proxy, your vote will not be counted unless you appear in person at the meeting.

In order to obtain a quorum, please sign and return your proxy if you do not plan on attending the meeting or vote.

Sincerely,

Westview Homeowners Association Board of Trustees

Westview Homeowners Association 2021 PROXY FORM

One homeowner per lot may vote on Association business.

Any homeowner who is not attending the annual business meeting in person and wishing to vote by proxy must complete a proxy form. This completed form may be mailed, sent as an attachment to whoaconnect@gmail.com, or given either to a neighbor who will attend or to any current Board Member any time prior to a regular or special meeting of the Association. There is also an online version of this form that you may use (Please only submit one proxy form):

<https://forms.gle/2yEDE7qb9SrXpLa77>

Proxy forms must be received before the meeting begins. Late proxy forms will not be accepted.

Note: By not returning this proxy or not attending a meeting of the Association, your vote regarding Association business defers to the Board of Directors.

(Homeowner) Name: _____

Address: _____

Number of Votes (each lot owner is allowed one vote per lot): _____

Check only ONE of the following:

I assign the WHOA Board of Directors the authority to vote on my behalf regarding Association matters.

I assign _____ the authority to vote on my behalf regarding Association matters.

Your Signature: _____

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